



**RTB-AALAS
LATG Review Course 2011 – Registration Requirements
Embassy Suites
Greensboro, NC**

Course: August 21-27, 2011

Exam: August 27, 2011

Course description: This course is designed as a review/study course for the AALAS LATG exam. It is highly recommended that you prepare for the exam on your own time prior to taking the course so that you are prepared for the exam at the end of the week.

Enrollment Requirements:

1. LATG Review Course registration with RTB-AALAS
 - Enrollment forms are available at: <http://rtbaalas.org>
 - Registration is limited to the first 30 registrants.
 - Deadline for enrollment is **July 22, 2011**.
 - No refunds or cancellations will be provided after **July 22, 2011**.
 - Registration fees are inclusive of course, lodging, transportation to and from Greensboro airport, and meals. It does not include the AALAS manuals (you are responsible for providing your own manual, workbook, and additional resources. We are not able to separate course fees from lodging.
 - Payment Method:
 - Course (includes all meals and hotel) is **\$800.00** for RTB AALAS members, **\$850.00** non-members
 - Credit card (secure) on RTB AALAS website (www.rtbaalas.org)
 - Check: Please make checks payable to **RTB AALAS** and mail to:
Angie Hansing
UNC-Greensboro
321 McIver Street
681 Eberhart Building
Greensboro, NC 27412
2. If you are planning to take the LATG Exam, enrollment with National AALAS is required:
 - Apply to take the LATG Exam with National AALAS
 - To obtain information and an application for the LATG exam, contact National AALAS or visit their website at www.aalas.org.
 - Apply for the exam any time between now and no later than July 1, 2011, to ensure a testing window during the dates of the review course.
 - **IMPORTANT:** Note on the exam application that you are participating in the RTB-AALAS Review Course so that you are given the proper testing window.
 - If you elect to take the paper version of the exam on August 27, 2011 indicate the following on the form under the **Exam Format** Section:
Paper and Pencil exam, Exam date: August 27, 2011;
Location: RTB-AALAS Review Course, Embassy Suites, Greensboro, NC
 - The computerized version of the exam MAY be available on August 27th – updated information will be available on the RTB AALAS website.
 - Once you have received a copy of your Authorization to Test letter from AALAS indicating eligibility to take the LATG exam, **fax it to Angie Hansing at (336) 334-4372, or email to angie_hansing@uncg.edu.**

Applications will be prioritized and enrollment will be based upon receipt of all of the following:

1. Enrollment via registration form found at <http://rtbaalas.org> to attend the course
2. RTB-AALAS Review Course payment in full
3. If taking the paper and pencil exam August 27th, confirmation from AALAS that you are eligible to take the exam is required

You will receive confirmation of enrollment by email and a letter of instruction for the course will be provided at that time. If you have any questions, please contact any of the following:

Angie Hansing	336-334-5277	Program Co-Chair/Registration
Jessica Stukes	336-480-2271	Program Co-Chair
Tonya Hargett	336-334-7995	President-Elect, RTB AALAS
Michael O'Connor	919-741-8577	Education Chair, RTB AALAS